



jkpo;ehL Mrpupah; fy;tpapay; gy;fiyf;fofk;

TAMIL NADU TEACHERS EDUCATION UNIVERSITY

(Established under Tamil Nadu Act 33 of 2008)

Gangaiamman Koil Street, Karapakkam, Chennai – 600 097- Tamil Nadu- India.

Website: www.tnteu.ac.in

**INSTRUCTIONS FOR APPLYING NAME/DOB/INITIAL
CORRECTIONS IN CERTIFICATE(S)**

1. Application for corrections in certificates should be completed in every respect, otherwise it will be rejected.
2. Fee towards applying for Corrections in certificates are as follows
 - ❖ Degree Certificate : Rs 150 /-
 - ❖ Provisional Certificate : Rs 150/-
 - ❖ Statement of Mark : Rs 150/- (For Each Mark Sheet)
3. Online Fees should be paid through the University Website www.tnteu.ac.in (Other fees e-payment). The original payment receipt should be enclosed along with the application.
4. Fees once paid will not be refunded or adjusted under any circumstances.
5. Application for Corrections in certificates should be Enclosed as follows: (**Enclosures**)
 - ❖ Original certificate issued by the TNTEU
 - ❖ Attested photo copy of Certificate (i.e 10th marksheet/Aadhar Xerox., etc..) for Proof of Corrections
 - ❖ **Original Online Fees Receipt**
6. Application along with the enclosures should be sent to “**The Controller of Examinations**, Tamil Nadu Teachers Education University, Gangaiamman Koil Street, Karapakkam, Chennai-600097. Tamil Nadu- India.

Controller of the Examinations



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APPLICATION FOR THE ISSUE OF NAME/DOB/INITIAL
CORRECTIONS IN CERTIFICATE(S)

01	Name of the Candidate (as Registered in this University)	In English				
		In Tamil				
02	Name of the College, College Code where Candidate underwent the course					Code
03	Register No					
04	Period of Study/Month and Year of Passing	From	To			
05	Date of Birth					
06	Contact Number	Phone Number		Mobile Number		
07	Residential Address					
		Pin Code				
08	Corrections in which Certificates required for (Put ✓)	Statement of Marks/Provisional/Degree Certificates				
09	Mention the Type of Correction required for (Put ✓)	NAME / DOB / INITIAL				
10	Details of Corrections Made in	NAME /DOB/ INITIAL Entered in TNTEU Certificate as				
		Need in Correction as				
11	Signature of the Candidates					
DETAILS OF THE PAYMENT						
12	Senders Name				FOR OFFICE USE ONLY	
	Mode	Gpay/Phone Pay/NEFT			Endorsement by Finance Section	
	Amount					
	Date					
FOR OFFICE USE ONLY						
13	The above information are verified and found Correct					
	Prepared by:			Folio No:		
	Examined by:			Date of Issue:		
	Controller of the Examinations					

